# Control report

## 1. Partner report

| | |
|---|---|
| **Interreg programme** | Interreg North-West Europe 2021-2027 |
| **Project title** | |
| **Project acronym** | |
| **Project id (automatically created)** | |
| **Application Form version linked to partner report** | |
| **Project implementation period** | |
| **Reporting period** | |
| **Partner Report Number** | R.1 |
| **Partner Report first submission date** | |
| **Partner Report last re-submission date** | |

## 1.2 Format of supporting documents

| | |
|---|---|
| **Documents were made available to controller in the following formats (tick all that apply)** | |
| **Type of partner report** | |

## 2. Project partner

| | |
|---|---|
| **Name of partner organisation in English language** | |
| **Name of partner organisation in original language** | |
| **Partner number** | |
| **Partner role in the project** | |

## 3. Designated Project partner controller

| | |
|---|---|
| **Control institution/body/intermediate body responsible for the verification (filled automatically)** | |
| **Controller name** | |
| **Job title** | |
| **Division/Unit/Department** | |
| **Address** | |
| **Country** | |
| **Telephone number** | |
| **E-mail address** | |
| **Controller reviewer name (if applicable)** | |

| 4. Verification | |
| --- | --- |
| **General methodology** | |
| **Were there items manually added to the automated sample?** | |
| **If yes, please explain if it was to extend the sample to 100% as per the guidance under the "expenditure verification" tab, or to satisfy the controller's professional conscience. Please reference items through their ID in the list of expenditures (e.g. R1.4) and detail the reasons for adding them to the control.** | |

## 4.1 Control timing

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| **Start of control work** | |
| **Date(s) of request(s) for clarifications, if applicable** | |
| **Date(s) of receipt of satisfactory answers, if applicable** | |
| **End of control work** | |

## Overview of control work for current report (in Euro)

| Total declared by partner | Total included in control sample without flat rates added | % sampled from Total declared without flat rates | Total parked in current report | Total deducted by control | Total eligible after control for current report | % Total eligible after control / Total declared by partner |
|---|---|---|---|---|---|---|
| | | | | | | |

| Overview of control deduction for current report, by type of errors (in Euro) | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Type of errors | Staff costs | Office and administrative | Travel and accommodation | External expertise and services | Equipment | Infrastructure and works | Lump sums | Unit costs | Other costs | Total |
| Flat rate from AF, if applicable | | | | | | | | | | |
| Flat rates (if applicable) | | 0,00 | 0,00 | | | | | | | 0,00 |
| Total | 0,00 | 0,00 | 0,00 | 0,00 | 0,00 | 0,00 | 0,00 | 0,00 | 0,00 | 0,00 |

**5.a Description of findings, observations and limitations**

A description of the types of errors found and a reasoning on why it is an error. Also add: a clear specification of additional observations and limitations (if any) expressed about the eligibility of some expenditure.

**5.b Follow-up measures from last certified report**

Follow-up measures implemented in current report should be explained here.

**5.c Conclusions and recommendations**

The conclusion takes into consideration the above-mentioned observations/reservations. It also describes the measures implemented to solve the errors detected, and it provides recommendations, where possible, to avoid repetition of the same types of errors in the future.

**5.d Follow-up measures for next partner report**

Follow-up measures to be implemented in the next progress report should be described in this section.

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|---|---|
| **Date (when report is generated)** | |
| **Controller name** | |