

Indicator evidence reporting on Jems – informative template

The table below indicates the type of evidence to be provided by the Lead Partner and Project Partners on Jems when reporting achieved values for outputs and results in their Project reports.

Please note that this template is informative only and is intended to help projects understand what type of information will be asked on the Jems system.

The final version of the evidence reporting which will be rolled-out on Jems in February 2025 may vary slightly.

NWE Programme indicators include:

1. Output indicators:

- RCO 83: Strategies and action plans jointly developed
- RCO 84: Pilot actions developed jointly and implemented in projects
- RCO 116: Jointly developed solutions
- RCO 85: Participations in joint training schemes

2. Result indicators

- RCR 79: Joint strategies and action plans taken up by organisations
- RCR 104: Solutions taken up or up-scaled by organisations
- RCR 81: Completion of joint training schemes
- Programme specific indicator: Organisations with increased institutional capacity due to their participation in cooperation activities across borders

If the project has multiple contributions to the same indicator, it will have to provide multiple pieces of evidence (one piece of evidence per output/result), in line with the contents of templates enumerated below. For instance, several pilot actions under the indicator RCO 84 will require a description of each pilot action (so the template filled in per pilot action). In case the outputs are grouped, one single piece of evidence can also be provided (e.g. X number of participations in training schemes can be justified with one single piece of evidence).

Output / result indicator	Type of information to be aggregated	Evidence data sheet on Jems															
<p>Output</p> <p>RCO 83 Strategies and action plans jointly developed</p>	<p>Data from pre-determined lists and free text</p>	<p>1. Title of Output: XXXX [pre-filled from AF]</p> <p>2. Select type [drop-down menu]</p> <ul style="list-style-type: none"> • Strategy • Action plan <p>3. Targeted geographic area of jointly developed strategy / action plan [drop-down menu]</p> <ul style="list-style-type: none"> • Nuts codes list – multiple selection possible. Levels : NUTS2 and NUTS3 <p>4. Sectors targeted by jointly developed strategy / action plan (if applicable) [drop-down menu]</p> <ul style="list-style-type: none"> • Sectoral list including other (pls specify) – multiple selection possible. Use project dimensions list from contracting. <p>5. Stakeholders targeted by jointly developed strategy / action plan</p> <ul style="list-style-type: none"> • Stakeholders list – multiple selection possible, including ‘Other’ • If other, please specify [Text box] <p>6. Timeline of establishment/preparation of strategy/action</p> <table border="1" data-bbox="792 726 1501 783"> <thead> <tr> <th>Start date</th> <th>End date</th> <th>Total duration</th> </tr> </thead> <tbody> <tr> <td>[Date field]</td> <td>[Date field]</td> <td>[Automatic calculation in months]</td> </tr> </tbody> </table> <p>7. Joint development: which partners have been involved in the drafting and preparation of the strategy/action plan and how?</p> <table border="1" data-bbox="792 863 1546 947"> <thead> <tr> <th>Partner name</th> <th>Country</th> <th>Activities carried out</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>8. Describe the joint development process you implemented while preparing your strategy / action plan.</p> <ul style="list-style-type: none"> • [Free text field] <p>9. Describe the applicability of the strategy in real-life conditions in other contexts (in other geographical/sectoral/target audiences, etc.)</p> <ul style="list-style-type: none"> • [Free text field] <p>10. Describe the readiness level of your strategy or action plan for uptake by stakeholders.</p> <ul style="list-style-type: none"> • [Free text field] 	Start date	End date	Total duration	[Date field]	[Date field]	[Automatic calculation in months]	Partner name	Country	Activities carried out						
Start date	End date	Total duration															
[Date field]	[Date field]	[Automatic calculation in months]															
Partner name	Country	Activities carried out															
<p>Result</p> <p>RCR 79 Joint strategies and action plans taken up by organisations</p>	<p>Data from pre-determined lists and free text</p>	<p>1. Title of result XXX [pre-filled from AF]</p> <p>2. Type [pre-filled from output mini sheet]</p> <ul style="list-style-type: none"> • Strategy • Action plan <p>3. Start date of uptake of strategy/action</p> <p>[Date field]</p> <p>4. Geographic location of uptake of strategy / action plan (drop-down menu)</p> <ul style="list-style-type: none"> • Nuts codes list – multiple selection possible. Levels : NUTS2 and NUTS3 <p>5. Sectoral uptake of strategy / action plan (if applicable)</p> <ul style="list-style-type: none"> • Sectoral list – multiple selection possible (NACE codes) • Other [free text field] <p>6. Stakeholders that have started implementing the jointly developed strategy / action plan</p> <ul style="list-style-type: none"> • Stakeholders list – multiple selection possible • Other [free text field] <p>7. Which partners have been involved in activities that led to uptake of strategy / action plan, and how were they involved?</p> <table border="1" data-bbox="792 1858 2157 1938"> <thead> <tr> <th>Partner name</th> <th>Country</th> <th>Description of activities</th> <th>Location activities took place</th> <th>Date of completion of activities</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Partner name	Country	Description of activities	Location activities took place	Date of completion of activities										
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		<div style="border: 1px solid black; width: 100%; height: 15px; margin-bottom: 5px;"></div> <p>Additional evidence (e.g., photos) can be uploaded in the attachment section under outputs/results. Please do not upload deliverables here.</p>
Output	Data from pre-determined lists and free text	
<p>RCO 84 Pilot actions developed jointly and implemented in projects</p>	<p>Data from pre-determined lists and free text</p>	<p>1. Title of Output: XXXX [pre-filled from AF]</p> <p>2. Select type [drop-down menu – multiple selection possible]</p> <ul style="list-style-type: none"> • Demonstration • Living lab • ... • Other: explain (is there another type of coverage possible?) • A combination of the above: explain below <p>Explanations [Text FIELD]</p> <p>3. Delivery date and location of pilot actions [add pilot, add name, add date, add location – multiple selection possible] [Date FIELD]</p> <p>4. Is there a link to any investments carried out in the project (if applicable)?</p> <ul style="list-style-type: none"> • Yes • No • Not applicable <p>If yes, describe which ones and how. [Text FIELD]</p> <p>5. Were there any deviations from the initial delivery plan for the pilot actions (including delays that may have resulted in project modifications)?</p> <ul style="list-style-type: none"> • Yes • No <p>If yes, describe [Text FIELD]</p> <p>6. How did the pilots contribute to the joint project solution? [Text FIELD]</p> <p>7. Were the pilots successful?</p> <ul style="list-style-type: none"> • Yes • Partly • No <p>Describe successes, challenges and/or failures. Also include partial successes, if relevant. [Text FIELD]</p> <p>8. How did the successes, challenges and/or failures in pilots impact the related solutions? [Text FIELD]</p> <p>Additional evidence (e.g., photos) can be uploaded in the attachment section under outputs/results. Please do not upload deliverables here.</p>
<p>Output</p> <p>RCO 116 Jointly developed solutions</p>	<p>Data from pre-determined lists and free text</p>	<p>1. Title of Output: XXXX [pre-filled from AF]</p> <p>2. Solution type [drop-down menu]</p> <ul style="list-style-type: none"> • Method • Measure • Process • Product • Service • Technology • Mechanism • Proof of concept • ...

		<ul style="list-style-type: none"> • Other: explain (is there another type of coverage possible?) • A combination of the above: explain (is it possible to combine several types) <p>Explanations [Text FIELD]</p> <p>3. Describe the solution by providing all technical, operational, environmental, economic and social aspects of the solution developed by the project. [Text FIELD]</p> <p>4. Joint development: which partners have been involved in the joint development of the solution?</p> <ul style="list-style-type: none"> • [drop-down menu – list of partners + Countries] – multiple selection possible. <p>5. What has been the involvement and role of each partner in the joint development of the solution?</p> <ul style="list-style-type: none"> • [drop down menu – selection of each partner Q4] + [Free text field for each] <p>6. Describe the joint development process you implemented while developing your solution.</p> <ul style="list-style-type: none"> • [Free text field] <p>7. Describe the actions needed for the solution to be up taken in the future.</p> <ul style="list-style-type: none"> • [Free text field] <p>8. Is the solution ready for uptake in real life conditions?</p> <ul style="list-style-type: none"> • Yes • Partly • No <p>Explanations [Text FIELD]</p> <p>Additional evidence (e.g., photos) can be uploaded in the attachment section under outputs/results. Please do not upload deliverables here.</p>						
<p>Result</p> <p>RCR 104 Solutions taken up or up scaled by organisations</p>	<p>Data from pre-determined lists and free text</p>	<p>1. Title of result: XXX [pre-filled from AF]</p> <p>2. Date of uptake of solution [Date field – set limit which is the end date of the project]</p> <p>3. Geographic location of uptake of solution (drop-down menu)</p> <ul style="list-style-type: none"> • Nuts codes list – multiple selection possible. Levels : NUTS2 and NUTS3 <p>4. Sectoral uptake of solution</p> <ul style="list-style-type: none"> • Sectoral list – multiple selection possible (NACE codes) • Other [free text field] <p>5. Organisations (partners and other stakeholders, if applicable) that have taken up (i.e., adopted, implemented) the solution</p> <ul style="list-style-type: none"> • [drop-down menu – list of partners + Countries] – multiple selection possible. • Other [free text field] <p>6. Which partners have been involved in activities that led to uptake of the solution?</p> <ul style="list-style-type: none"> • [drop-down menu – list of partners + Countries] – multiple selection possible. <p>7. Describe activities carried out by partners that led to this uptake of this solution.</p> <ul style="list-style-type: none"> • [drop down menu – selection of each partner Q6] + [Free text field] <table border="0"> <thead> <tr> <th data-bbox="783 1535 952 1560">Date of activity</th> <th data-bbox="1050 1535 1258 1560">Location of activity</th> <th data-bbox="1834 1535 2065 1560">Description of activity</th> </tr> </thead> <tbody> <tr> <td data-bbox="783 1560 893 1585">Date field</td> <td data-bbox="1050 1560 1754 1585">Nuts codes list (multiple selection possible), Levels : NUTS2 and NUTS3</td> <td data-bbox="1834 1560 1976 1585">[free text field]</td> </tr> </tbody> </table> <p>8. What are the successes, challenges and/or failures of the solutions? Describe successes, challenges and/or failures. Also include partial successes, if relevant.</p> <ul style="list-style-type: none"> • [Free text field] <p>Additional evidence (e.g., photos) can be uploaded in the attachment section under outputs/results. Please do not upload deliverables here.</p>	Date of activity	Location of activity	Description of activity	Date field	Nuts codes list (multiple selection possible), Levels : NUTS2 and NUTS3	[free text field]
Date of activity	Location of activity	Description of activity						
Date field	Nuts codes list (multiple selection possible), Levels : NUTS2 and NUTS3	[free text field]						
<p>Output</p>	<p>Data from pre-determined lists and free text</p>	<p>1. Title of Output: XXXX [pre-filled from AF]</p> <p>2. Data on participants from organisations participating in joint training schemes. Only enter organisation once – do not duplicate.</p>						

RCO 85 Participations in joint training schemes		A. Name of organisation	B. Type of organisation	C. Location of the organisation	D. Number of participants per organisation	E. Type of training delivered
		Text field	Drop-down menu	[drop-down menu] NUTS codes Levels : NUTS2 and NUTS3	Numerical field – whole numbers	Drop-down menu
					Total: XXX only for column D.	

Additional evidence (e.g., photos) can be uploaded in the attachment section under outputs/results. Please do not upload deliverables here.

Result RCR 81 Completion of joint training schemes	Data from pre-determined lists and free text	1. Title of Result: XXXX [pre-filled from AF]					
		2. Data on participants from organisations completing joint training schemes. [Table duplicated from RCO85 output data – columns A to E. Column F added to be competed manually]					
		A. Name of organisation	B. Type of organisation	C. Location of the organisation	D. Number of participants per organisation	E. Type of training delivered	F. Number of participants that completed the training
		Text field	Drop-down menu	[drop-down menu] NUTS codes Levels : NUTS2 and NUTS3	Numerical field – whole numbers	Drop-down menu	Numerical field whole numbers. Value cannot be higher than column D.
					Total: XXX only for column D.		Total: XXX only for column F.

Programme specific: Organisations with increased institutional capacity due to their participation in cooperation activities across borders	Data to be filled	1. Title of result: XXXX [pre-filled from AF]				
		2. Data on organisations with increased institutional capacity				
		A. Organisation name	B. Location of organisation	C. Status of the organisation in the project	D. How has the organisation changed because of the project?	E. Describe change (in relation to column D).
			[drop-down menu] NUTS codes Levels : NUTS2 and NUTS3	[drop-down menu] <ul style="list-style-type: none"> project partner external stakeholder Other 	<ul style="list-style-type: none"> Used new knowledge or skills Adopted new tools Adopted new procedures or workflows 	

					• Changed the organisational structure • Other	